

Brooklyn City Council Finance Committee
Tuesday, October 22, 2018 @ 6:30 p.m.

Roll Call

PRESENT: Van Kirk, Paulitzky, Pucci

ABSENT: None

Approval of Minutes of October 9, 2018. MOTION by Pucci, second by Van Kirk to approve. VOTE: To approve: Yes: Van Kirk, Paulitzky, Pucci. **APPROVED**

Request from Police Chief Mielke to accept a \$2,500 Walmart grant to be used for the Shop with a Cop program. MOTION by Pucci, second by Van Kirk to recommend Council accept. VOTE: Yes: Van Kirk, Paulitzky, Pucci.

Request from Fire Chief Paul to accept a \$2,500 Walmart grant to be used to purchase smoke detectors for residents. After brief discussion, MOTION by Pucci, second by Paulitzky to recommend Council accept. VOTE: Yes: Van Kirk, Paulitzky, Pucci.

Res. #2018-8, Authorizing the Mayor to enter into a contract with the Cuyahoga County General Health District for Health Services for the years 2019 and 2020. The cost is \$52,941 for 2019 and \$60,871 for 2020. **2nd Reading**

Res. #2018-9, Requesting the County Fiscal Officer to advance taxes from the proceeds of the 2018 Tax Levies pursuant to the Ohio Revised Code Section 321.34. This is requested to be adopted by emergency. MOTION by Pucci, 2nd by Van Kirk to recommend Council adopt by emergency. VOTE: Yes: Ron Van Kirk, Barb Paulitzky, Kathy Pucci.

Ord. #2018-76, Amending Chapter 155 of the Codified Ordinances of the City of Brooklyn to bring it into alignment with the Ohio Revised Code. This is for the Board of Control. Dir. Butler said he had given Council a copy of a memo he sent to the Finance Dir. updating purchasing and contracting policy, which explains the reason for this ordinance. The Administration did not find useful an already codified version of Bd. of Control - used for change orders, so it's proposing this local Ord. instead. The Mayor, Service Dir. and a third seat for Safety Dir. will weigh in on all contracts over \$5,000 and approve change orders to bids contracts (ORC). Councilwoman Pucci asked if a public notice will be posted when it meets; Dir Butler replied a single notice saying it will meet every other Monday, or whatever day at a fixed time, open to public (there would not likely be reason to go into executive session), will be made. Councilwoman Pucci asked if the composition of the Board is from the ORC, or do some cities alter or add to it, because we don't have Safety Director. Also do we need more, for example, if Dir. Verba is not in? Dir. Butler said there would be no meeting if fewer than two people could attend; adding that there also can be designees for a person. Mayor Gallagher pointed out that the Charter says if Safety Dir. position is not filled the Mayor serves. There was additional brief discussion. **1st Reading**

Ordinance #2018-77, Adopting a policy for the use of City of Brooklyn credit cards pursuant to R.C. 9.21(A). Dir. Raguz sent email that the ORC requires us to have a policy in place. The city has one card, in his possession. He added, as a bonus, if we pay our Workers' Compensation bill with it we get discount on the billing. He said the card is not used much. Councilwoman Pucci asked the purpose in this new legislation, is it tailored to us? Dir. Raguz replied it is for us, and encompasses everything to its use, how we want it, but for no salaries. He prefers the normal purchase order process we use. Councilwoman Pucci asked if we get cash back instead of points; Dir. Raguz said we get 1% back. She also pointed out a missing word in a section ("submit"), and asked where it was kept? Dir. Raguz said it is safe in his office. **1st Reading**

Ord. #2018-78, To establish rental fees for use of the City of Brooklyn Natatorium Complex swimming pools for use by various groups and organizations. There is a memo requesting this, and that it be passed by emergency to get the fees in place and printed. Mgr. McGinty said there are more and more different types of groups coming in and asking, and the city can make more money allowing its use. MOTION by Van Kirk, 2nd by Paulitzky to recommend Council **adopt** by emergency. VOTE: Yes: Ron Van Kirk, Barb Paulitzky, Kathy Pucci.

Ord. #2018-79, Accepting the medical insurance renewal from Medical Mutual of Ohio (MMO) providing medical insurance coverage for eligible employees from January 1, 2019 to December 31, 2019 and from Delta Dental for dental coverage from January 1, 2019 to Dec. 31, 2020. The MMO has a 0% increase and Delta Dental is 9% over the two years. Chairman Van Kirk said the annual costs are approximately \$1.5M overall for medical. **1st Reading**

Dir. Raguz had sent out the financial report for September and asked if anyone had questions? He gave a brief overview. He's preparing the end of year forecast, which he also gave an overview to Council. He is looking to close funds with no longer activity or obligations (ex., Landfill Fund and Tiedeman Fund), and there will be more talk at budget workshops about it. Councilwoman Pucci asked why wouldn't we keep the Landfill Fund open and pay ongoing expenses from there? Dir Raguz said the current \$800,000 fund balance is not enough to cover obligations; but while trying to close funds, for reporting, it would just be added as a line item. She added that the money was put aside specifically for that purpose. Dir Raguz said he understands that.

Mayor Gallagher asked if anyone had any feedback to give to Dir. Butler or questions on the memo he had sent out – he won't be able to make the next mtg., so he can cover some of it tonight. Dir. Butler spoke about his memo regarding state code provisions, contracts, bidding, purchases and the Charter and Bd. of Control and Home Rule. Discussion included possibly seeking an amendment to the Charter to exercise home rule control over financial matters and the task of a process on a re-write of the Charter in the future. He said there are many options, but we have to follow state rules while the current charter is in place.

There being no further business, **MOTION** by Van Kirk, second by Paulitzky to adjourn. VOTE: Yes: Van Kirk, Paulitzky, Pucci.

Mary-Jo Banish, Clerk of Council

Minutes approved: 11.13.18